



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION IX
75 Hawthorne Street
San Francisco, CA 94105

JUL 07 2017

Mr. Richard Corey
Executive Director
California Air Resources Board
P.O. Box 2815
Sacramento, California 95812

Dear Mr. Corey:

This letter invites you to apply for **\$7,031,362** of the United States Environmental Protection Agency (EPA) Clean Air Act (CAA) Section 105 grant funds for Fiscal Year 2018 (FY-18). This amount includes estimated funding in the amount \$500,000 for projects located in the Imperial and San Diego county Air Basins. This amount includes \$150,000 for the monitoring project at the Salton Sea and \$120,000 for the Ozone Monitoring support activities. In addition, this award includes funding for the Photochemical Assessment Monitoring Stations (PAMS) program and your CAPCOA contribution which are currently estimated to be the same amounts as last fiscal year.

Please be advised that this FY18 target amount is only an estimate, based on the level of funding passed by Congress for FY18. Your final FY18 amount will be determined by the appropriations bill ultimately enacted by Congress. If the final level and distribution of FY18 grant funds are lower than this estimate, you will be asked to submit revised budget spreadsheets reflecting the final enacted amount of funding.

When preparing your FY18 work plan, you must clearly identify the activities and tasks supported by this grant (remember, Title V activities are not allowable). Please continue to give careful attention to your proposed expenditure of non-Federal funds, since the maintenance of effort (MOE) level must be maintained. A decrease in your proposed expenditures could jeopardize EPA financial assistance. Please be sure to provide full budget detail as described in the application instructions for each budget category, and notify EPA immediately if the non-Federal contribution to the grant will decrease in your FY18 application.

Also, please remember all grants awarded on or after October 1, 2012, to CAA 105 grant recipients must comply with the work plan policy (GP1-11-03). Although this policy does not prescribe a standardized, one-size fits all work plan format, it ensures that negotiated work plans and associated grant progress reports prominently display the following three Essential Elements: 1) Strategic Plan Goal, 2) Strategic Plan Objective, and 3) Work Plan Commitments plus time frame. The **Strategic Plan Goal** for this grant is Quality Goal 1: Taking Action on Climate Change and Improving Air Quality. The **Strategic Plan Objective** is Objective 1.2: Improve Air Quality. Please contact your EPA Project Officer if you would like a copy of this policy.

Finally, please be aware that Clean Air Act 105 work plans for FY18 should include green tasks and activities. For example, grantees will be expected, to the fullest extent possible, to purchase green supplies and equipment. In making such purchases, grantees should consider the full life cycle cost and sustainability of products and equipment. The U.S. General Services Administration (GSA) has a useful website <http://www.gsaadvantage.gov/advgsa/advantage/main/start>. Grantees should also employ energy conservation practices/materials management, such as waste prevention and recycling. Waste prevention and recycling reduce methane emissions from landfills, save energy, and protect forest carbon sequestration. To better understand the connection between materials management and climate change, visit EPA Region 9's Greening Grants webpage at: <https://www3.epa.gov/region9/funding/greening-grants.html>. Grantees are encouraged to work with their project officers to discuss other green practices which could be incorporated into their work plans.

Please apply for **\$7,031,362** to be awarded under Section 105 of the Clean Air Act using **Grants.gov**. The Catalog of Federal Domestic Assistance (CFDA) number for this award is 66.001. With your application, please include a detailed budget and work plan, including milestones and deliverables. Your final application and work plan are due by **August 1, 2017**.

EPA grant applicants **must** use Grants.gov to submit their complete application package consisting of: **Application (SF424) and (SF424A), Budget Detail Information, Workplan, Key People List, Assurances (SF424B), Certification Regarding Lobbying (EPA Form 6600-06), Disclosure of Lobbying (Form SF-LLL) (n/a for Tribes), Preaward Compliance Form (EPA Form 4700-4) and Current Indirect Cost Rate Agreement**. The Grants.gov registration process can take up to 30 days to complete. Therefore, it is highly recommended that EPA applicants complete their registration on Grants.gov now. Your organization's registration in SAM.gov must be active to utilize Grants.gov. If it appears that the grants.gov registration process may prevent you from submitting your application by the due date, then please contact Support@grants.gov or call 1-800-518-4726. You should also notify your Project Officer before the application due date to request an extension.

In addition:

- Please review the attachment, Application Guidance 2017.
- Information to Grants.gov is located at <http://www.grants.gov/web/grants/applicants/download-application-package.html>.
- Please note that consideration for any new or additional federal funding is contingent on meeting all terms and conditions for existing EPA grants or cooperative agreements. This includes, but is not limited to, timely reporting; responding to audits/desk review reports; meeting audit/non-compliance corrective action plan milestones, and/or submitting final closeout reports within 90 days from the date a grant or cooperative agreement expires.

- Federal Regulations, new EPA requirements, and other additional resources may be located at <http://www.epa.gov/grants>. We suggest you forward these materials to your Project Manager, Financial Officer and any other personnel in your organization requiring this information.

Questions regarding administrative or fiscal matters should be referred to your EPA Grants Management Specialist, Alba Espitia, at (415) 972-3667. Please call your EPA Project Officer, Gary Lance, at (415) 972-3992 with programmatic questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephanie Valentine".

Stephanie Valentine, Manager
Grants and Program Integration Office

cc: Andrew Agoncillo, CARB

